

BUV OUTBOUND MOBILITY INFOSHEET

Dear Students,

This document provides generic information about the BUV Outbound Exchange Programme, offered to BUV students to study their selected subjects in Partner Universities overseas.

ABOUT THE MOBILITY PROGRAMME

The BUV International Office provides students with opportunities to study, enhance their international experience, expand their global partnership network, and, most importantly, to develop their cross-culture competencies. BUV has always been a gateway for our local and international talents to access world-wide education and labor markets.

Outbound Exchange Programme is designed for students to not only gain valuable and joyful overseas studying experience but also enrich their knowledge and skills within multi-cultural study environment at Partner Institution.

WHO ARE ELIGIBLE TO APPLY THIS PROGRAMME

The most important criteria to apply for this programme is that YOU ARE A CURRENT BUV STUDENT. Some particular exchange programmes are offered for certain selective cohorts in BUV, so you may notice that names of eligible programmes on offer shall be included in the specific exchange programme announcement issued by BUV. Therefore, please make sure you read all criteria carefully before making an application.

TYPES OF MOBILITY PROGRAMMES OFFERED BY BUV

Outbound credit bearing exchange programme

BUV credit-bearing outbound exchange programme offers an opportunity for BUV students to register for a short-term study period at a Partner institution which have signed an exchange agreement with BUV. Credit earned from this programme can be recognized by BUV into the student's academic transcript after completion of each programme. A credit-bearing exchange programme usually takes minimum one (1) semester up to two (2) semesters, which equals to one academic year.

Outbound non-credit bearing student mobility programme

The BUV non-credit bearing student mobility programme (outbound) offers an opportunity for BUV students to register for a short-term study period at a Partner institution, which have signed exchange agreement with BUV. No credit earned from this programme can be recognized by BUV onto the student's academic transcript after the completion of each programme. This exchange programme can vary in duration as it may be from one (1) week to one (1) semester or maximum of two (2) semesters, depending on student's expectation. The format of this exchange programme is usually: a short-term study tour or academic study.

Global transfer

BUV degrees are globally recognized degrees. All BUV students have equal opportunity to transfer and complete their degrees in any of BUV's prestigious partner institutions or degree awarding institutions. This global transfer programme provides BUV students with unique opportunities to experience both high quality education in Vietnam and overseas.

ELIGIBILITY REQUIREMENT FOR STUDENTS APPLYING EXCHANGE PROGRAMMES

- Completed Year 1 in BUV (must be a 2nd year student to apply for exchange programme);
- No resit modules at the time of applying exchange programme;
- No academic misconduct (or disciplinary issues);
- No outstanding financial obligations or other obligations (book/equipment loans etc);
- Met all other programme requirements (English requirements or pre-requisites modules, if any) of the Host Institution.

FREQUENTLY-ASKED QUESTIONS

1. How long can students study on exchange programmes at a Partner Institution?

Exchange programme study length is minimum of 1 semester and maximum of 2 semesters (one academic year). Students are advised to discuss their **exchange study plan** in details with officers of BUV International Office to gain maximized benefits from the programme.

2. When should students apply for the programme?

In any exchange programme announcement, BUV shall indicate timeline for registration and application so please strictly follow the given time frame.

Those who are interested in exchange or transfer programmes in calendar year 2023, please note the following timelines:

1st registration batch, for exchange period from January to June 2023: 30th October 2022

2nd registration batch, for exchange period from June 2023 to December 2023: 15th February 2023

3. Who should students contact to get more updated information on an exchange programme?

BUV International Office shall be the point of contact where you can ask for most updated information on exchange programmes. The Office shall also send latest update information when available to students via email so please make sure you do not miss our latest updates by email.

4. What do students need to pay if study on exchange programmes?

Each exchange student (with credit bearing) normally pays regular fees at BUV and will receive any benefits from the Host Institution that are available for exchange students. Miscellaneous expenses (ie. accommodation, transportation, visa, insurance etc) shall be regulated differently following different Host Institution regulation and policy.

5. If students have scholarship at BUV, will this amount be recognised during the exchange semester?

For credit-bearing exchange: students pay the same amount of tuition at BUV during their exchange semester.

For non-credit bearing exchange: students will be recorded as “deferred” in BUV system and after exchange period, students will continue their study programme at BUV and pay tuition fees as normal.

6. How do students obtain a study visa?

Neither Host or Home Institution holds any responsibility for student’s visa submission process. Students need to find information about visa application and prepare all required documents on their own. BUV shall support with providing necessary documents within authority of the University. Students, hence, are advised to not make any travel plans or book flight ticket until the Visa Approval Letter is granted or confirmed.

7. Will BUV International Office provide any support in finding accommodation and other services during exchange period?

The International Office or international student support team at Host Institution will support by advising students on accommodation options and other services to ensure students can quickly

adapt to their new environment. After students have received offer letters from Host Institution, BUV International Office will connect students with the corresponding team.

SOME IMPORTANT NOTES

- Students will be under the discipline framework of both institutions. Failure to abide to these rules and regulations could result in the removal of the exchange during the semester and return to Vietnam.
- Force majeure situations, such as pandemic that led to restriction in global transportation, are taken into account. If your exchange is interrupted, and you cannot come back to BUV, you need to pay for any extra cost that associated with your stay in foreign country. Within legal capability, BUV will support students to minimize impact of force majeure situation on their study.

REGISTRATION AND APPLICATION PROCESS

Students are required to follow the Application process guided by BUV, and submit Application dossier within the given timeline. Any late submission shall not be accepted.



BUV STUDENT EXCHANGE PROGRAMME REGISTRATION & APPLICATION PROCESS - OUTBOUND -

Registration

Student fill out Registration Form prior to dateline

STEP
01

APPLY NOW



STEP
02

Submission

Submit Application dossier to BUV International Office via email or post

Assessment

BUV International Office shall work with Host University on assessment and approval

STEP
03



STEP
04

Selection

Approval Letter shall be issued by BUV and Host University

Announcement

Congratulations! Final list is announced to students. Let's get ready for your Travel !!!

STEP
05



For more detailed information, please contact BUV International Office at buv-internationaloffice@buv.edu.vn

TENTATIVE SCHEDULE OF BUV OUTBOUND MOBILITY PROGRAMMES IN 2023

--updated in October 2022--

BUV International Office would like to update students on the [tentative schedule](#) of BUV Outbound Mobility programmes in 2023.

	For exchange programmes	For study trips
Registration closes by	30 th October 2022 / 15 th February 2023	--to be confirmed--

*This schedule is subject to change so please make sure you contact BUV International Office for latest information.

OUTBOUND EXCHANGE PROGRAMMES

Credit bearing exchange opportunities

Staffordshire University, UK <i>(*conditions applied)</i>	January - March 2023 ** September 2023- January 2024	1 or 2 semesters
Ecole De Savignac, France <i>(*conditions applied)</i>	February - May 2023 ** September - December 2023	1 semester
Brenda University of Applied Sciences, Netherlands <i>(*conditions applied)</i>	February - June 2023 ** September 2023 - January 2024	1 semester
Taylor's University, Malaysia <i>(*conditions applied)</i>	August - December 2023	1 semester

Non-credit bearing exchange opportunities

Heilbronn University of Applied Sciences, Germany <i>(*limited places available)</i>	September 2023 - February 2024	1 semester
University of Stirling, UK <i>(*conditions applied)</i>	September - December 2023	1 semester

OUTBOUND STUDY TRIPS

International Study Trips in 2023

UK study trip (summer)	Staffordshire University and other cities in the UK	15-29 July 2023	15 days
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